

# Agreement to Serve as a Calontir Local, Guild or Specialty Publication Chronicler

The office of Chronicler carries a great deal of responsibility and requires considerable effort, time and skill.

The duties of the office are outlined in the Society Chronicler's Policies (currently at [www.sca.org/officers/chronicler/ChronPolicy.pdf](http://www.sca.org/officers/chronicler/ChronPolicy.pdf)) and the Chronicler's Policies for the Kingdom of Calontir ([www.calontir.sca.org/chronicler/index.html](http://www.calontir.sca.org/chronicler/index.html)). You should have current copies of each, either as downloaded PDFs or as paper copies in your files.

Chroniclers are chosen by their local group seneschals and are approved by the Kingdom Chronicler. Local chroniclers are warranted twice a year, at Coronation. To be warranted as a chronicler, you must send the Kingdom Chronicler:

- ◆ This completed Agreement to Serve form
- ◆ A photocopy of your Driver's License or other ID
- ◆ A photocopy of your current SCA Membership card
- ◆ Copies of your newsletter. **Note:** You must continue to send a copy of your newsletter on its regular schedule of publication to remain a warranted chronicler.

If your newsletter is printed, you must mail copies to the people listed below. If your newsletter is published as a PDF and distributed by email, you must send copies by email to those listed below. **Note:** Everyone on the list must receive a copy of your newsletter regularly. Failure to send copies of your newsletter will result in your removal from office. Send copies to:

- ◆ Their Royal Majesties
- ◆ Their Royal Highnesses (when appropriate)
- ◆ The Kingdom Seneschal
- ◆ The Deputy Chronicler for Local Chroniclers and Copyright Issues
- ◆ The Kingdom Chronicler

Contact information for these Calontir officers can be found in *The Mews* each month. Email contact information for these officers can be found on the Kingdom website, currently at <http://www.calontir.sca.org/seneschal/witan.html>.

The Kingdom Chronicler, with whatever Royal approval is required by Kingdom Law, may seek removal of a local chronicler for several reasons, including but not limited to:

- ◆ Failure to make proper financial quarterly reports (if applicable)
- ◆ Use of subscription funds for unauthorized purposes (if applicable)
- ◆ Failure to file a year-end Domesday report to the Kingdom Chronicler
- ◆ Repeated failure to send a copy of the newsletter to the Kingdom Chronicler and the others listed above. **Note:** Your newsletter is your regular report.
- ◆ Failure to abide by Society and Kingdom publications policies
- ◆ Infringement of Kingdom Law
- ◆ Use of material that is offensive, libelous or in poor taste
- ◆ Politicizing the office of Chronicler

*Agreement to Serve as a Calontir Local, Guild or Specialty Publication Chronicler, continued*

I understand and accept the responsibility and effort involved in being my branch/guild/office Chronicler.

Legal Name (please print): \_\_\_\_\_

Legal Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Known in the Society as (SCA name and title): \_\_\_\_\_

Chronicler for (branch/guild/office name): \_\_\_\_\_

Please make a copy for your file and send the original to the Kingdom Chronicler along with photocopies of your legal ID (driver's license) and proof of SCA membership. You may scan the **signed** original and send it as a PDF by email, along with copies of your ID and SCA card.

If mailed, send to: Lorraine Gehring, 9201 Mastin St., Overland Park, KS 66212

If scanned, email to [Chronicler@calontir.info](mailto:Chronicler@calontir.info). (If scanned, please copy Driver's License and SCA card in area below.)

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Kingdom Chronicler's use:

Membership number: \_\_\_\_\_ Date warranted: \_\_\_\_\_

Date took office: \_\_\_\_\_ Date stepped down: \_\_\_\_\_